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| Approved For Release 2005/11/17 : CIA-RDP61-00901A000300110012-3 REQUEST OR PROPOSAL FOR MANAGEMENT ASSISTANCE FROM O&M SERVICE | | FORM NUMBER 6-20 | |
| ORGANIZATIONAL COMPONENT REQUESTING SERVICES DD/I | | TYPE OF PROJECT <input checked="" type="checkbox"/> Survey <input type="checkbox"/> System <input type="checkbox"/> Specific Problem | |
| ELEMENTS OF PROJECT <input type="checkbox"/> (1) Organization <input type="checkbox"/> (3) Procedures <input type="checkbox"/> (5) Work Measurement <input checked="" type="checkbox"/> (7) System & Equipment <input type="checkbox"/> (2) Staffing <input type="checkbox"/> (4) Reporting <input checked="" type="checkbox"/> (6) Records & Files <input type="checkbox"/> (8) Staff Study | | DATE OF REQUEST 6 December 1955 | |
| TITLE OF PROJECT Foreign Institute Files | | | |
| BRIEF DESCRIPTION OF PROJECT <p>1. In an informal discussion between representatives of OCR, OSI, OO, the Office of the DD/I and Management Staff, five offices were identified as maintaining files on foreign institutes. It was agreed that a small working group upon proper authorization, would examine these files and any others found to bear upon the problem to determine their present and potential usefulness to the intelligence community.</p> <p>2. From this examination, a report will be prepared covering:</p> <p>a. The sources of information on foreign institutes and the service available from each source.</p> <p>b. Restrictions, if any, to obtaining information from these sources.</p> <p>c. Duplication existing, if any, and the need for such duplication.</p> <p>d. Gaps in available information.</p> <p>e. Suggested reorganization or change of responsibilities, if deemed advisable.</p> | | | |
| FOR USE OF REQUESTING OFFICE TIMING CONSIDERATION (Starting date desired & condition of urgency, if any) | | FOR USE OF O&M SERVICE NAME OF ANALYST DEVELOPING PROJECT ESTIMATED MAN DAYS REQUIRED Analyst 15 Clerical 3 Total 18 STARTING DATE APPROVED 6 December 1955 TARGET DATE 3 January 1955 | |
| NAME, TITLE & SIGNATURE OF REQUESTOR Asst. to DD/I (Admin) | | OTHER APPROVAL, IF REQUIRED Approved For Release 2005/11/17 : CIA-RDP61-00901A000300110012-3 CHIEF, MANAGEMENT STAFF | |